

Application Form

Form Preview

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the program guidelines:
[Current Grant Opportunity View - GO7220: GrantConnect \(grants.gov.au\)](#)

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is important that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact
Firstnations.grants@dfat.gov.au

If you do contact us throughout the application process, please quote the application number below.

Application Number

This field is read only.

Confirmation of Eligibility

We cannot consider your application if you do not satisfy all the eligibility criteria.

Aboriginal and Torres Strait Islander community organisations, as well as not-for-profit or academic institutions with existing international networks and activities or an interest in building them, are encouraged to apply.

Aboriginal and Torres Strait Islander community organisations including community-controlled organisations will be prioritised. Community groups that do not meet the eligibility requirements of Section 4.1 are encouraged to consider partnering with an eligible organisation that agrees to manage the funding and take responsibility for the activity on your behalf.

Who is eligible to apply for a grant?

To be eligible you must:

- have an Australian Business Number (ABN) or an Indigenous Business Number (IBN)
- be registered for the purposes of GST if required by the Australian Tax Office
- hold an account with an Australian financial institution
- be a permanent resident of Australia

AND be one of the following entity types:

Application Form

Form Preview

- an Aboriginal and/or Torres Strait Islander Corporation registered under the [Corporations \(Aboriginal and /or Torres Strait Islander\) Act 2006](#)
- an organisation established through a specific piece of Commonwealth or State or Territory legislation including public benevolent institutions, churches and universities
- a company incorporated in Australia
- an incorporated association (i.e. usually has 'Association' or 'Inc' in its legal name)
- a publicly funded research organisation
- a not-for-profit organisation
- a joint (consortia) application with a lead organisation.

Who is not eligible to apply for a grant?

You are not eligible to apply if you are:

- an organisation, or your activity partner is an organisation, included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme' (nationalredress.gov.au)
- a Commonwealth or state or territory government
- an unincorporated association
- declared bankrupt or subject to insolvency proceedings
- an overseas resident or organisation
- an individual or sole trader.

You must confirm that you are eligible. ☐ Yes

*

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Applicant Details

Organisation name *

Organisation Name

Make sure you provide the same name that is listed in official documentation.

Organisation primary address

Address

Application Form

Form Preview

Organisation website

Must be a URL.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Primary Contact Details

Contact Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

Position held in organisation *

e.g., Manager, Director or Fundraising Coordinator.

Primary phone number *

Must be an Australian phone number.

Office phone number

Must be an Australian phone number.

Email address *

This is the address we will use to correspond with you about this grant.

What is your organisation's legal structure? *

- ☐ Indigenous corporation, association or cooperative
- ☐ Organisation established through specific legislation
- ☐ Incorporated association
- ☐ Research organisation

Application Form

Form Preview

☐ Company incorporated in Australia ☐ Not-for-profit organisation
Refer to Section 4.1 of the Grant Guidelines

Is this a joint (consortia) application with a lead organisation? * ☐ Yes ☐ No

Joint (consortia) applications

We recognise that some organisations may want to join as a group to deliver a grant activity.

In these circumstances, you must appoint a 'lead organisation' that can submit the application and enter into a grant agreement with the Commonwealth. The application must identify all other members of the proposed group and include a letter of support from each of the partners. You can upload these letters of support on page 5 of this application form.

Each letter of support should include:

- details of the partner organisation and a nominated contact
- description of the partner organisation's role and how it will work with the lead organisation to complete the activity
- the relevant expertise of the partner organisation
- the resources they will contribute.

You must have a formal arrangement in place with all parties prior to execution of the agreement.

Please describe your consortia arrangement *

Please briefly summarise the role of each organisation

Please upload letters of support from each partner *

Attach a file:

A maximum of 5 files may be attached.

Assessment Criteria

* indicates a required field

Fellowship or Partnership

Are you applying for a Fellowship or Partnership? * ☐ Fellowship ☐ Partnership

International meeting choice

Application Form

Form Preview

The Fellowships grants opportunity provides support for Aboriginal and Torres Strait Islander experts, practitioners, and advocates (herein referred to as Fellows) who work in fields with a foreign policy interest to build and strengthen international diplomacy skills to drive enhanced socio-economic outcomes for Aboriginal and Torres Strait Islander communities.

In this first year FY 2024-25, the grants opportunity will focus on advancing the rights of Indigenous Peoples and the practical implementation of the principles of UNDRIP.

This grants funding will be provided through successful organisations and will cover the cost for small delegations of up to six Fellows to participate (in-person) in one of the following two international meetings:

- the United Nations Permanent Forum on Indigenous Issues (UNPFII) in New York in April 2025

OR

- the United Nations Expert Mechanism on the Rights of Indigenous People (EMRIP) in Geneva in July 2025.

Fellows will deepen their understanding of the United Nations system, build networks with advocates, practitioners, and UN staff, strengthen networks with Indigenous Peoples, and strengthen skills in advocacy and negotiation to advance the rights of Indigenous Peoples.

Fellows will represent the interests of their communities and help shape international policy outcomes. Fellows are expected to participate in and successfully complete a DFAT funded training course on international diplomacy prior to attending UNPFII or EMRIP.

Fellows will share their learnings and continue to leverage and build on their international diplomacy experience to advance socio-economic outcomes for Aboriginal and Torres Strait Islander communities.

Please note that DFAT will not be involved in the accreditation of Fellows. Fellows will not be part of the Australian delegation to UNPFII/EMRIP. OFNIE will provide training to guide successful grantees through the accreditation requirements and timeframes.

Which meeting will your delegation attend? *

- ☐ United Nations Permanent Forum on Indigenous Issues (UNPFII) in New York in April 2025
- ☐ United Nations Expert Mechanism on the Rights of Indigenous People (EMRIP) in Geneva in July 2025.

Themes and locations

The **Partnerships grants opportunity** provides support for Aboriginal and Torres Strait Islander experts, practitioners, advocates, and traditional knowledge-holders (herein referred to as Partners) to build sustainable partnerships across the Indo-Pacific on issues of shared interest.

In this first year FY 2024-25, this grants opportunity will focus on:

- themes: reconciliation and truth telling, economic empowerment, and climate change and environmental management
- locations: the Pacific, Southeast Asia, the United States and Canada.

This grants funding will be provided to successful organisations and will cover the costs for small delegations of up to six delegates to undertake an (in-person) international

Application Form

Form Preview

collaboration on one of the above policy themes with an organisation or First Nations community from one of the above listed locations. The collaboration could occur overseas or in Australia.

The grants opportunity will support Partners to explore and strengthen cultural, trading and knowledge-sharing connections, and deepen collaboration on shared challenges and opportunities in relation to the above themes.

Eligible activities include community engagement; seminars, panels, conferences, workshops; cultural protocols; international exchange visits; participation in international meetings; and other activities deemed eligible by the Program Delegate.

Partners will share their learnings with their communities and continue to leverage and build on their international collaboration to advance socio-economic outcomes for Aboriginal and Torres Strait Islander communities.

Which theme will your grant focus on? *

<input type="radio"/> Reconciliation and truth telling	<input type="radio"/> Climate change and environmental management
<input type="radio"/> Economic empowerment	<input type="radio"/> Other: <input type="text"/>

What will be the location of your collaboration? *

<input type="radio"/> the Pacific	<input type="radio"/> the United States
<input type="radio"/> Southeast Asia	<input type="radio"/> Canada

Or, if in Australia, what is the country/region of origin of your key stakeholders

Criterion 1 – Strategic priorities and activity design – 25%

Please describe:

- whether you are applying for the Fellowships or Partnerships grants opportunity, noting you cannot apply for both in a single application
- an outline of your intended activity, including clear objectives, why it is important, and how it supports the program objectives and intended outcomes
- existing international collaborations or connections (if any)
- how you will implement the activity, including project planning, timelines, harnessing expertise, engaging stakeholders, conducting research, report writing, evaluating against KPIs
- how your budget provides value with money, including any co-contributions by you or a third party, either financially or in-kind.

Response *

Word count:

Must be between 250 and 500 words.

Criterion 2 – First Nations leadership and capability – 25%

Please describe:

- evidence of First Nations leadership and partnership in the design and delivery of the activity
- the skills and attributes that your delegation of Fellows or Partners will bring to the activity, including specialist knowledge, cultural capability, and organisational skills
- your and your delegation's commitment to act with integrity and uphold Australia's reputation while overseas
- your and your delegation's commitment to successfully complete a DFAT funded training course on international diplomacy prior to commencing your activity.

Response *

Word count:

Must be between 250 and 500 words.

Criterion 3 – Ongoing benefits and sustainability – 25%

Please describe:

- the ongoing benefits of your activity to Aboriginal and Torres Strait Islander communities and Australian foreign policy
- how you will share new skills, knowledge, and international networks
- how you and your delegation will continue to expand your skills and knowledge, maintain international networks, and build on international activities
- how you will leverage the activity to achieve further objectives.

Response *

Word count:

Must be between 250 and 500 words.

Criterion 4 – Institutional capacity and organisational support – 25%

Please describe:

- your experience in managing international activities, coordinating multiple stakeholders, executing project planning, and delivering outcomes
- your track record in managing grants funding with accountability and transparency
- your ethical management of Indigenous data, traditional knowledge, intellectual property
- your capacity to support your delegation, including with passport and visa applications, travel insurance, flights and accommodation, visit programs, pre-briefings, presentations, and care and support whilst overseas.

Response *

Word count:

Must be between 250 and 500 words.

Budget

* indicates a required field

Grant amount

Please provide the total grant amount you are requesting from DFAT.

Total Amount Requested *

Must be a dollar amount.

Please ensure you calculate based on an appropriate amount for delegations of up to six people.

Other sources of funding (if any)

Some organisations may provide their own co-contributions or seek other sources of funding for the activities covered under the First Nations International Fellowships and Partnerships grants.

Will your organisation make co-contributions or have other sources of funding (including in-kind)? *

☐ Yes

☐ No

Your organisation's contribution *

Must be a dollar amount.

How much is your organisation contributing to this project if any? If contribution is in-kind, please enter 0 and describe in the following section.

Funding from other sources *

Must be a dollar amount.

How much funding are you receiving from other sources for this activity? If funding is in-kind, please enter 0 and describe in the following section

Details of other funding, including in-kind

For those organisations who do have co-contributions or other sources of funding/in-kind support, please briefly describe here what those sources are, and how they will enhance the activities to be completed under your Fellowship or Partnership.

Details of funding from other sources *

Word count:

Must be no more than 500 words.

Please describe any other sources of funding contributing to the activities planned for this grant.

Total Funding

Total Funding from all sources

This number/amount is calculated.

Eligible expenditure

You can only spend the grant on eligible expenditure you have incurred on agreed grant activities.

Eligible expenditure items are:

- reasonable costs of domestic and international economy class or equivalent travel including air, land or sea transfers, accommodation (3 or 4 star hotel or equivalent), and incidentals
- visas and travel insurance, and passports
- meeting registration costs
- reasonable costs associated with convening or participating in meetings, events or site visits; this may include venue hire, catering or minibus hire
- interpretation and translation
- research related activities (but not as the core element of the activity)
- publications, promotions and photography (but not as a core element)
- cultural protocols
- up to 20 percent of the grant funding on labour costs of Australian employees that you directly employ to deliver core elements of the grant activity (but not ongoing salaries)
- other expenditure determined as eligible by the Program Delegate.

We may ask you to provide evidence for activity costs, such as quotes or previous projects.

You must incur the expenditure on your grant activities between the start date and end date of your grant agreement for it to be eligible.

The Program Delegate makes the final decision on what is eligible expenditure.

You cannot use the grant for the following activities:

- capital expenditure, including purchase of real estate and vehicles
- major construction or capital works
- purchase of equipment such as technical equipment, computers, musical instruments
- wages or salaries
- ongoing administration costs such as electricity, phone and rent
- the covering of retrospective costs
- costs incurred in the preparation of a grant application or related documentation.

Acknowledgement of eligible expenditure *

☐ Yes

Attachments

* indicates a required field

Evidence of successfully completed grants projects

You are required to upload documents or provide URLs to webpages which provide evidence of your organisation successfully completing grants projects. Please summarise those documents/webpages here, and provide any context as relevant. The documents can be uploaded and the webpages referenced in the attachment section below.

Please provide a brief summary of evidence of successfully completed grant projects or major achievements *

Attachments/webpages can be uploaded to support this section below.

Attachments to the application

Indicative budget *

Attach a file:

Refer to the eligible expenditure items for some ideas on budget lines

Evidence of projected costs

Attach a file:

If relevant. For example, any quotes already received.

Project plan *

Attach a file:

Include an outline of a project plan with timelines and risk mitigation strategies

Evidence of support from your organisation's board or CEO *

Attach a file:

Biographies

Attach a file:

Short biographies of your delegation of Fellows or Partners (when identified)

Completed grant projects

Attach a file:

Provide documents demonstrating evidence of successfully completed grant projects or major achievements. For example, completion reports etc. URLs may be provided below if relevant.

Website evidence of successfully completed grant projects or major achievements.

Application Form

Form Preview

Must be a URL.

This may include links to webpages, news articles etc describing major achievements/successful grant project completion

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

☐ Yes

Name of authorised person *

Title

First Name

Last Name

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date